

Virginia Tech
SACS Reaffirmation Compliance Review Team
June 7, 2006
Minutes

The Virginia Tech SACS Reaffirmation Compliance Team (Team) held its first meeting at 9:30 a.m. on Wednesday, June 7, 2006 in Pamplin 1028. Those members present were Kris Bush, Landrum Cross, Michael Dame, Wanda Dean, Benjamin Dixon, John Dooley, Dixon Hanna, Kay Heidbreder, Eileen Hitchingham, Patricia Hyer, Kim O'Rourke, Dwight Shelton, Norrine Bailey Spencer, and Lisa Wilkes. Rich Sorensen chaired the meeting and acted as recording secretary.

Welcome

Rich Sorensen welcomed the members and thanked them for their willingness to serve on the SACS Reaffirmation Compliance Review Team, and for their availability to attend the meeting. He also introduced Lanny Cross as the university Accreditation Liaison.

Process

Rich indicated that most of the Team activities would involve individual completion of the SACS compliance report. The number of Team meetings would be limited, and through the use of agendas and minutes, better use could be made of member's time. Information could also be shared with those unable to attend team meetings. Certain documents and their availability was discussed. Lanny will assure that all Team members have copies of two SACS documents, *The Principles of Accreditation*, and the related Resource Manual. These and other information are available through the SACS web page www.sacscoc.org. Rich discussed his background chairing numerous SACS visits over the past 20 years. Other SACS experienced resource persons are David Ford, and Dixon Hanna. Dixon recommended that the university consider recommending that more of those involved in the reaffirmation activities be provided opportunities to participate on SACS visits, because of the learning opportunities that take place through this process. Lanny will bring this recommendation to the Steering Committee.

The SACS Reaffirmation schedule was discussed:

- Orientation Session – June 07
- Compliance Report Due – Summer 08
- Off Site Review – Fall 08
- On Site Review – Spring 09
- SACS Review – late Summer 09
- SACS Announcement – December 09

Each of these activities was discussed in more detail along with the role of each team member. The list of individual responsibilities was discussed and revised. The revised copy is attached to these minutes. Lanny agreed to see that this is appropriately distributed to others. Team members were encouraged to coordinate their activities with appropriate others and initiate their activities as soon as possible. Plans for the SACS web site with appropriate links were discussed.

Lanny will provide information for accessing our last SACS report, and other universities' SACS compliance reports. He announced that a report edit committee will probably be established. It was recommended that information concerning the reaffirmation efforts be distributed broadly. It was also recommended that a SACS Newsletter be developed in order to enhance communications.

There being no further business, the meeting was adjourned at 10:50 a.m.